

<i>The Town of Fort Frances</i>	<b>SECTION</b> HEALTH AND SAFETY
<b>Hot Work</b>  <b><u>POLICY</u></b>	<b>REVISED</b>  July 2004
Resolution No.	Supercedes Resolution No.
Policy Number 5.18	<b>PAGE 1 of 1</b>

**1. PURPOSE:**

To create a procedure whereby employees can perform hot work safely.

**2. RESPONSIBILITY:**

- i. The employee working in the area is responsible for the proper application of this procedure.
- ii. The supervisor and Manager are responsible for ensuring that the employees are properly trained and that the policy is adhered to.

**3. PROCEDURE:**

**A. GENERAL:**

- i. Hot Work refers to any site welding using portable welders, stationery welders, plasma cutters, oxy acetylene torches, grinders, forges, or cut off saws.
- ii. The above listed equipment may only be operated by qualified, competent employees.

**B. PRIOR TO COMMENCING HOT WORK:**

- i. Ensure there is adequate ventilation and illumination.
- ii. Ensure Standard Operating Procedures are followed.
- iii. Ensure required Personal Protective Equipment is utilized and available to all employees and any of the general public on site.
- iv. Ensure area is free of oil, debris, flammable materials, etc.
- v. If working in a confined space, the proper procedure will be followed. (See CONFINED SPACE).
- vi. Ensure adequate fire fighting equipment is accessible at the site.