

<i>The Town of Fort Frances</i>	<b>SECTION</b>
	HEALTH AND SAFETY
<b><u>STANDARD OF DRESS</u></b>	<b>REVISED</b>
<b><u>POLICY</u></b>	May 2004
Resolution No.	Supercedes Resolution No.
Policy Number 5.24	<b>PAGE 1 of 2</b>

**1. PURPOSE:**

To develop a Policy to define the acceptable standard of dress for outside workers.

**2. RESPONSIBILITIES:**

- A. The Supervisor, Manager or designate is/are responsible for ensuring that employees, visitors and contractors are informed and comply with the Policy.
- B. The employee is responsible for complying with the Policy.
- C. Contractors and their employees are to comply with the Policy.

**3. POLICY:**

Employees who are outside workers or who visit operational areas shall wear shirts which have the following minimum requirements:

- Shall cover the torso from neck to waist
- Shall have sleeves – no tank tops
- Shall be made of solid fabric – no netting

Employees who are outside workers or who visit operational areas shall wear long pants which will have the following minimum requirements:

- Shall cover the area from waist to ankles
- Shall be made of solid fabric

**Employees required to wear uniforms and who work outdoors as Summer Program Leaders are exempt from the Policy.**

**4. DRESS**

Personal Protective Equipment:

Where a particular job requires specific protective equipment or clothing, it shall be worn as prescribed. See Personal Protective Equipment Policy.

Contractors:

Contractors who are hired by the Town to do work for the Town shall adhere to this dress standard as a condition of the contract.

Visitors:

Visitors to operational areas must adhere to the requirements of this standard where applicable.

Prohibited Clothing:

Clothing which is torn, badly soiled, revealing, or detracts from a business atmosphere, are prohibited.